

Troy & Eaton, LLP

**Labor Market Attachment/
Job Search
Packet**

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Labor Market Attachment

You have come to a time in your Workers' Compensation case where your level of disability has been found to be at less than 100% and/or your employer can not accommodate your restrictions. In order to continue receiving benefits, you are required to look for **and** apply for at least 3-5 jobs a week within your work restrictions. Attached are the forms you will need to fill out in order to document your job search efforts.

The following job search contacts can be used and should be documented:

1. Going to any temp agency or work agency
2. Any jobs that you submit applications through the temp or work agency
3. Any jobs that you inquire about and apply to.
4. Any interview that you attend.

You must work with VESID/ACCESS-VR as well as Work Force for assistance in your job search. VESID's phone number is 721-8400 and their address is 44 Hawley Street, #705, Binghamton, NY 13901. Work Force's number is 778-2136 and their address is 171 Front Street, Binghamton, NY 13905.

You may use the internet, in person contacts and newspaper or whatever means is accessible to you. Be sure to document all phone calls, visits and applications. The more detailed your documentation, the better.

Approximately every three (3) weeks submit your job search listing to our office. We will submit these to the carrier and the Workers' Compensation Board.

*****The most important fact to remember about your job search is that your benefits can be stopped if you are found to not be attached to the labor market*****

Please do not hesitate to contact our office if you have any questions. Our phone number is 607-722-6417

STATE OF NEW YORK - WORKERS' COMPENSATION BOARD
CLAIMANT'S RECORD OF JOB SEARCH EFFORTS/CONTACTS

CLAIMANT'S NAME	WCB CASE NO.
John Doe	G000 0000

This form is to assist you in an independent job search. List all the employers, employment agencies and labor unions you have contacted while receiving workers' compensation benefits. You may be asked to present a list to evaluate your work search efforts at a hearing. If you run out of space on these sheets, you should continue your list on separate sheets of paper. Attach copies of resumes, inquiry letters, email communications and applications completed in connection with these efforts.

Date of Contact	Employer's Name & Address	Method of Contact*	Name and Telephone No. of Person Contacted	Position Applied For	Was Application Taken?	Result of Contact
10/25/14	Walmart vestal pkwy	online	Jill Doe #849 5555	Cashier	Yes	not hiring
10/27/14	WTS walk-in Front st.	phone	Bob Doe #555 5555	Secretary	yes	held app
10/27/14	Dollar General	in person	Jill Doe #849 5555	manager	yes	maybe
10/27/14	Gas Station	mail	Bob Doe #849 5555	deli cook	yes	not hiring
10/30/14	Access VR/work force	in person	John Doe	agency help	yes	pending
<p>* 3-5 jobs applied for per wk ↳ sending resumes, filling out applications.</p> <p>- You must apply!!!</p> <p>- even if they aren't hiring but are willing to hold your application for a potential job.</p>						

* T = Telephone, P = In Person, R = Resume, E = E-mail, L = Letter, A = Employer's Application

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